

## **Minutes of the 3LOE project workshop on May 18<sup>th</sup>, 2021**

**Date:** 18.05.2022, 09:00-13:00

**Venue:** Wirtschaftskammer Österreich Wiedner Hauptstrasse 63, 1045 Wien

**Participants:** Project partners (see the participant list)

**Minutes:** Anna Maria Czarny

**Abbreviations:** Lead Partner – LP, Project Partner – PP, Center of Vocational Excellence – CoVE

### **TOP 1: Welcome**

The lead partner (PP1 HP), represented by Melanie Henke, welcomed the participants and presented the agenda of the project workshop. All partners re-introduced themselves.

Questions that were raised, dates and tasks that were discussed as well as agreements that were made are summed up in these minutes. Please consult the PowerPoint presentation “Project workshop” of the meeting for further details.

### **TOP 2: Update and feedback on Interim Report A (presentation slides 4-7)**

Feedback on Interim report was received in April 2022.

The LP gave a summary on the Interim report and the points acquired.

GLOBAL SCORE: 88/100		
Key to the scoring system		
Score	Definition	Description
0	No evidence	Fails to include a minimum amount of evidence to enable the criterion to be evaluated
1-49	Poor	Addresses the criterion but with significant weaknesses
50-65	Satisfactory	Addresses the criterion satisfactorily
66-84	Good	Addresses the criterion with some aspects of high quality
85-100	Very good	Addresses the criterion with many aspects of high quality

The second pre-payment of up to 20% can now be requested by sending an informal email to Melanie Henke.

**Next reporting deadline is 30<sup>th</sup> of November 2022** (reporting period: 01.11.2021 – 31.10.2022)

The LP provided a full set of information on how to improve reporting processes (please refer to the project presentation slides for more information and the Reporting folder on GDrive: <https://drive.google.com/drive/folders/1ktAdjV5XUD9tLMfhXuJeCdrZZxJ2qLUD?usp=sharing>) and reminded the consortium about the upcoming reporting dates:

- **For the period from 01.11.2021 to 31.10.2022 interim report B till 30.11.2022**
- **For the period from 01.11.2022 to 31.10.2023 interim report C till 30.11.2023**

- For the period from 01.11.2023 to 31.10.2024 **interim report D** till 30.11.2024
- For the period from 01.11.2020 to 31.10.2024 **final report** till **15.12.2024**

Please note: Interim reports can be amended within the project time duration.

### **TOP 3: Dissemination (presentation slides 9-10)**

LP emphasized that dissemination plan deadlines were not met in the latest project duration.

New dissemination plan deadline is 30.11.2022.

LP gave a summary on all expected dissemination measures.

LP recommended using the Gdrive for all partners to upload dissemination plans and all print screens and additional files:

<https://drive.google.com/drive/folders/11fOZVRQsAeinBVDqhjSfvvlhLWJcg-eC?usp=sharing>

A dissemination plan and all supporting materials are required in order for LP to create an interim/final dissemination report.

PP6 emphasized that based on their experience, adding hashtags ([#3LOEeu](#) [#CoVEs](#) [#centresofexcellence](#) [#VET](#) [#EUVocationalExcellence](#) [#ErasmusPlus](#) [#SMEs](#) [#GreenEconomy](#) [#Education](#) [#entrepreneurship](#) [#innovation](#) [#EUVocationalSkills](#)) to all posts make all posts recognizable and going through older posts and adding hashtags now is also a good opportunity to extend post reach.

### **TOP 4 Organisational issues (presentation slides 12-13)**

Next project workshop and Train the Trainer on Dual higher Education is going to take place on 19<sup>th</sup>-21<sup>st</sup> of October 2022 in Rome (hosted by PP17 SFC and TTT organised by PP3 BAHH).

Project Workshop – 17.05.2022 in Barcelona/Tarragona (hosted by PP18 DEGC).

New: Dresden Project Workshop in Autumn 2023 as there is a Meisterfeier (Master of Crafts) celebration (hosted by PP2 HWKD ),more information will follow, dates **tbc**.

New: Szczecin – shifted date to beginning of 2024 (hosted by PP4 CHSZ), more information to follow, dates **tbc**.

Last workshop and final conference – 12-13.09.2024 in Riga (hosted by PP11 RSU).

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LP gave summary about the option and added benefit of informal online meetings on specific topics for knowledge exchange:

27.04.2022 – Digital skills training hosted by PP14 WIFI - done

date **tbc** - Dual higher education hosted by PP3 BAHH

date **tbc** – Training for SMEs hosted by PP10 LAK

date **tbc** – Chambers meeting hosted by PP8 PCCIC

The idea is that these informal meetings should be hosted by the respective topic-expert partners with the possible assistance and facilitation of the meeting by the LP.

### **TOP5 WP2 CoVE development and operation (presentation slides 14-19)**

#### WP2 A4 Training program for personnel and center management

New deadlines have been introduced and agreed on:

Implementation report by PP13 IAGF by 30.06.2022.

Finalised curriculum by PP13 IAGF by 30.09.2022.

#### WP4 A13 Evaluation of the 7 centres

Online questionnaire/survey has been sent out and answers are currently being analysed. First survey analysis will be ready by October 2022.

Additional personal interviews will be conducted in 2022 by PP1. In order to conduct the interviews the LP will get in touch with all PPs:

- the coordinator of every center
- all other center partners
- participating companies
- with local authorities

#### WP2 A2 Development of centers of excellence

Short update by Spanish & Italian CoVE on University inclusion

**Italian CoVE** is in touch with several institutions which will sign the CoVe cooperation agreement soon.

**Spanish CoVE** is polishing off agreement with the University of Tarragona. Several ways of collaboration are being discussed:

- going into the dual system (students have practical activities)
- trainings worked on within project will be given as lectures to students
- final student project topics will revolve around the green topic area

### **TOP 4 WP3 First center level “Vocational training” (presentation slides 19 – 29)**

#### WP3 A1 Assessment tool - Testing

PP3 BAHH asked for partners to inform them once they are done with the testing so they can proceed with the evaluation.

**PP4 CHSZ – status will be confirmed in a bilateral meeting between LP and PP4 CHSZ (meeting in June)**

PP11 RSU – withdraw from this activity.

PP15 HS02 – tool adaptation was necessary, and they are in the process of finalizing the activity.

#### WP3 A1 Assessment tool – Evaluation

PP3 BAHH will proceed with evaluating and finalising the tool based on the testing that already took place. Deadlines: 30.09.2022 for evaluation report by PP3 BAHH and 31.10.2022 for finalised tool curriculum.

#### WP3 A2 Assessment tool – Train-the-Trainer

New deadlines have been introduced and agreed on:

Implementation report by PP3 BAHH by 30.06.2022.

Evaluation report by PP3 BAHH by 30.06.2022.

Finalised curriculum by PP3 BAHH by 30.09.2022.

#### WP3 A4 Dual vocational trainings

PP4 CHSZ – will start in September 2022

PP23 LVT – will start in September 2022

PP7 PMCZ – running since September 2021 with 15 students

PP20 IPM – running since September 2021

#### WP3 A5 Training for Trainers in SMEs

PP4 CHSZ together with PP5 ZSML – **testing done, implementation report missing. Status will be confirmed in a bilateral meeting between LP and PP4 CHSZ (meeting in June)**

PP10 LAK – testing done by June 2022

PP14 WIFI – testing in 2022 with own evaluation

PP17 SFC - pending

PP2 HWKD testing done, implementation report received (12 participant surveys, 0 trainer survey)

PP8 PCCIC testing done, implementation report received (18 participant surveys, 1 trainer survey)

PP20 IPM & PP18 DEGC testing done, implementation report received (12 participant surveys, 0 trainer survey)

Survey data all: 47 participants, 5 trainers

Evaluation by PP1 HP – deadline depending on testing of partners, probably 31.10.2022

#### WP3 A6 Specialist for Building Insulation

PP23 LVT starting in September. Evaluation by PP9 PC is prepared.

#### WP3 A7 Additional qualification trainings

All listed trainings starting in September 2022.

Evaluation concept has been prepared by PP9 PC. PP9 PC should send a reminder email with evaluation link to respective partners

PP16 T2I suggested it would be a value to share experiences between teachers. LP stated that we can facilitate this option as long as other partners are willing and interested to work on this.

#### WP3 A10 Latuaideadimpresa

Presentation by PP17 SFC postponed to Project workshop in October 2022 in Rome.

### **TOP 5 WP4 Second center level "Continuing vocational training" (presentation slides 30-48)**

#### WP4 A3 Train-the-Trainer "Further training"

Implementation report by PP1 HP - new deadline: 30.06.2022

Evaluation report by PP1 HP missing - new deadline: 30.06.2022

Finalised curriculum missing - new deadline: 30.06.2022

#### WP4 A4 Digital skills trainings

##### A Basic Digital Skills Training by PP14 WIFI

Implementation report by PP14 WIFI by 30.09.2022 agreed.

Evaluation report by PP14 WIFI by 30.09.2022 agreed.

Finalised curriculum by PP14 WIFI by 30.09.2022 agreed.

##### B Advanced Digital Skills Training by PP6 APS

Testing in second half of 2022.

Implementation report by PP6 APS by 30.11.2022 agreed.

Evaluation report by PP6 APS by 30.11.2022 agreed.

Finalised curriculum by PP6 APS by 30.11.2022 agreed.

#### WP4 A5 Energy Trainings

Training implementations scheduled as depicted on slide 33 and summed up in Activity Plan May 2022.

#### WP4 A6 Additional qualifications further training

Training implementations scheduled as depicted on slide 34 and summed up in Activity Plan May 2022.

An idea came up to hold workshops on specific training topics such as Cradle to Cradle. The LP will organise this.

#### WP4 A7 Training Enterprise and Entrepreneurship in Green Economy

Presentation by PP7 PMCZ (presentation slides 36 – 42)

Liga from PP11 RSU will be in touch about the Evaluation on this.

#### WP4 A8 Training Energy Service Manager

PP8 PCCIC&PP9 PC – start in October and finish latest in Summer 2023

PP16 T2I – implementation planned for 2023

PP19 SRAA & PP20 IPM – planning in progress

PP23 – implementation planned for next school year

#### WP4 A10 Training Vocational Master

Master Electric: Testing by PP2 HWKD – starting end of May 2022

Master Carpenter: Testing by PP10 LAK – starting September 2022 (English translation of curriculum missing – probably ready by 30.06.2022)

PP11 RSU (Evaluation) – Liga will be in touch.

#### WP4 A11 Training Construction Technician

PP23 LVT – implementation planned for the second semester in the next school year.

PP11 RSU (Evaluation) – Liga will be in touch.

#### WP4 A12 Training Service Technician

In progress. More details to follow in Rome.

#### WP4 A16 Integration program for unemployed

A concept „Integration program for unemployed“ is done (comments from PP22 VISC included) and can be found in GDrive:

[https://drive.google.com/file/d/1n9ob18Fa4U\\_ltklSrxFlxSZd3XQsAyki/view?usp=sharing](https://drive.google.com/file/d/1n9ob18Fa4U_ltklSrxFlxSZd3XQsAyki/view?usp=sharing)

#### **By 31.10.22 all partners are asked:**

1. To read the concept and to give feedback if applicable
2. To consult the concept within your CoVE and the regional/national employment agencies and examine the application and financing options
3. To write a short country report

→ Based on your feedback and country reports PP1 HP will finalise the concept by 31.12.22

## **TOP 6 WP5 Third center level "Higher education" (presentation slides 49-60)**

### WP5 A10 Train-the-Trainer dual higher education

PP3 BAHH presented a concept for the testing on 19-20.10.22 in Rome. A written concept draft will be available before the training.

PP3 BAHH will prepare a short survey before the Train-the-Trainer.

### WP5 A8 Study modules "Green Economy"

The curricula are ready and in the GDrive:

[https://drive.google.com/drive/folders/1W4nbeyw5IMDBQ1LX\\_hf5aLt34exyC-PM?usp=sharing](https://drive.google.com/drive/folders/1W4nbeyw5IMDBQ1LX_hf5aLt34exyC-PM?usp=sharing)

Testing of module B by PP9 PC is in progress.

Testing of module C by PP9 PC is planned for autumn 2022.

Testing of module D by PP9 PC is in progress, it was added into the student programme as an additional module.

Testing of module D by PP6 APS planned for the second semester of 2023 and will be offered as an elective module for students.

This module could later on be offered as a post-graduate programme (which is then partially paid by the students).

### WP5 A4 "Entrepreneurship & Innovation in Green Economy"

PP11 RSU – a bachelor programme with a heavy work-based learning component is planned.

It will be based on Bologna principles. 240 ETCS (half of it is planned to be earned through practice).

### WP5 A5 Logistics – Green Supply change

PP6 APS - initial problems with inviting company to dual Bachelor programmes. Previously these types of projects were funded, and companies were used to this. Finally, one company agreed on dual Bachelor program with PP6 APS with 18 employees. The major is logistics and the education path is Green Supply Supplies.

Mind set change is needed in Poland and in general to get business to realize the benefits of dual education and trust is important alongside with having enablers, which is a key component to success.

### WP5 A6 "Service technician"

PP15 HS02 presented the planning in progress.



Thank you, Chiara & Marco from PP16 T2I for the photos!