



Three-level Centers of Professional Excellence: Qualification, Entrepreneurship and Innovation in the Green Economy

Final Project Workshop
04 September 2024 in Riga



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TOP1 Welcome



Practical information



Wifi network **LU-WIFI**

L: wlan15

P: welCome2lu



If needed, you can reach me on +33 7 81 60 79 47.



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Overview of the programme – 04.09.2024



Wednesday, 04 September 2024		
Time	Event	Venue
09:00 – 10:30	Final Project Workshop 3LoE Project – part 1	University of Latvia , Raiņa bulvāris 19 Rīga Room 4: Conference Room of Law Faculty
10:30 – 11:00	Coffee break	University of Latvia , Raiņa bulvāris 19 Rīga Room: Auditorium No.5 (inside the Great Hall)
11:00 – 13:00	Final Project Workshop 3LoE Project – part 2	University of Latvia , Raiņa bulvāris 19 Rīga Room 4: Conference Room of Law Faculty
13:00 – 14:00	Lunch	University of Latvia , Raiņa bulvāris 19 Rīga Room: Auditorium No.5 (inside the Great Hall)
14:00 – 15:00	General Assembly Hanse-Parlament	University of Latvia , Raiņa bulvāris 19 Rīga Room: The Great Hall
15:00 – 17:30	Conference with General Assembly (3) on integration of Ukrainians into the labour markets - Prosper BSR	University of Latvia , Raiņa bulvāris 19 Rīga Room: The Great Hall
17:30 – 19:00	Free time	
19:00 – 22:00	Dinner in the center of Riga	Restaurant Guten-bergs terase , Doma Laukums 1 Rīga



Overview of the programme – 05.09.2024



Thursday, 05 September 2024

Time	Event	Venue
08:30 – 09:00	Welcome coffee	Riga Stradiņš University , Dzirciema iela 16 Riga
09:00 – 10:30	Final conference of the 3LoE Project – part 1	Riga Stradiņš University , Dzirciema iela 16 Riga Room: Hippocrates Lecture Hall
10:30-11:00	Coffee break	Riga Stradiņš University , Dzirciema iela 16 Riga
11:00-12:00	Final conference of the 3LoE Project – part 2	Riga Stradiņš University , Dzirciema iela 16 Riga Room: Hippocrates Lecture Hall
12:00 – 13:00	Lunch	Riga Stradiņš University , Dzirciema iela 16 Riga
13:00 – 15:30	Final conference of the 3LoE Project – part 3	Riga Stradiņš University , Dzirciema iela 16 Riga Room: Hippocrates Lecture Hall
16:00 – 16:30	Bus transfer to the Latvian Ethnographic Open Air Museum	Riga Stradiņš University , Dzirciema iela 16 Riga Meeting point at the backside of the university
16:30 – 19:00	Excursion to the Latvian Ethnographic Open Air Museum	Latvian Ethnographic Open Air Museum , Brīvības iela 21 Riga
19:00 – 22:00	Dinner at the Priedes krogs restaurant	Latvian Ethnographic Open Air Museum , Brīvības iela 440 Riga
22:15 – 22:45	Bus transfer to the hotels	Latvian Ethnographic Open Air Museum , Brīvības iela 21 Riga



Agenda of the project workshop



1. Welcome and introduction
 2. Results WP2 Development and permanent operation of regional centers of excellence
 3. Results WP3 First center level "Vocational training"
 4. Results WP4 Second center level "Continuing vocational training"
 5. Results WP5 Third center level "Higher education"
 6. Results WP6 Quality Management
 7. Results WP7 Dissemination and implementation advice
- Coffee break 10:30-11:00**
8. Results WP1 Management, Workshops & Conferences
 9. Final Report and Budgets
 10. Final Conference
 11. CoVE Forum in Lyon 10-12 Sep 2024
 12. Exchange of experience on regional and international cooperation between the 8 COVEs
 13. Miscellaneous





Final sprint

3LoE is an **extremely complex project** with 23 partners from 7 countries and development of 8 COVEs at EQF level 3 to 7

3LoE relies on **capable and committed partners**, who produced excellent results.

Unfortunately, 3LoE also has some **serious problems**.



Final sprint – some problems



- 15 results were planned in the application. In the first half of the project term, many partners requested extensive additional activities and results.
- Now 3LoE has 36 complex results that no external expert can really assess when reviewing the final report.
- In addition, some partners have repeatedly changed the additional results they requested, have only produced them after a long delay or not at all.
- Unfortunately, there is also often very little adherence to deadlines. Deadlines are exceeded for months without prior notice and reminder e-mails are not answered.





Final sprint – Some Problems



- The deadlines for the 3 interim reports were often not met and some partners did not deliver any reports at all, which led to negative evaluations by the EU.
- Several documents submitted are incomplete and contain many errors.
- Individual partners fought to maintain their (high) budget in April 2024 and have only used 40% of their budgets to date.
- The lead partner fears that €200,000 to €300,000 of the total budget will not be utilised and will lead to a negative evaluation.





Final sprint

Are there any questions, comments or additions?



- Please do not take this list of problems as a criticism or complaint, but as an invitation to achieve a grandiose final sprint of the 3LoE project.
- **The 3LoE project ends in seven weeks!**
- Please only commit to agreements on outstanding results and deadlines today if you are able and willing to honour them one hundred percent.
- Please tell us openly today if you have any difficulties. We can still salvage everything, but from November onwards nothing is possible!

Our cooperation is based on trust. The given word must be honoured!



Let's end the 3LoE project on a high note!



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TOP2 Results WP2 Development and permanent operation of regional centers of excellence



TOP 2 Results WP2



Result 2.1 Analyses and recommendations

✓ **ready**



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TOP 2 Results WP2



Result 2.2 Three-level centres of professional excellence "Green Economy for SMEs" and transnational platform

- a) Part A Concept **ready**
- b) Part B Tools & Extension **ready**
- c) Part C Results CoVE **Missing Reports**

- When will PP1 HP receive these reports?
- Are there any difficulties? Do you need help?

➤ Report und Business Model COVE: Reports (template is available) by **30.06.2024**

- CoVE Latvia by **PP23 LVT**
- CoVE Italy by **PP21 ES**
- CoVE Spain by **PP20 IPM**

➤ Development Sommer school: PP24 BHH Report **28.10.2024**

➤ Evaluation reports for the 8 COVE **15.09.2024**

- CoVE Austria and Italy by PP13 IAGF





TOP 2 Results WP2



Result 2.3 Training program for personnel and center management

✓ **ready**

Result 2.4 Political strategy and action program

✓ **ready**

a) PP1 HP has created:

- Challenges of tomorrow's working world, leadership and collaboration
- Starting points for a European education policy
- Strategy and action program for vocational training

b) PP22 VISC has created:

- Analysis of EU funding opportunities
- Strategies for the CoVEs in 7 countries



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PANEVĖŽIO KOLEGIJA

TOP 2 Results WP2 Discussion

- Are there any questions?
- Comments or further information?
- Do all partners agree with the deadlines of the reports and will honour them in any case?



TOP3 Results WP3 First center level "Vocational training"



TOP 3 Results WP3



Result 3.1 Tool for vocational guidance and training for teachers

✓ **ready**

Result 3.2 Training program for teachers to conduct DVT

✓ **ready**



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TOP 3 Results WP3



3.3 Curricula for specific dual vocational training

✓ Curricula done separate

X Missing Reports

- When will PP1 HP receive these reports?
- Are there any difficulties? Do you need help?

- A4.31 Implementation dual vocational training Poland “Electrician” and „Fitter of fixtures and fittings in building industry”: Curricula und Report **PP4 CHSZ new 31.08.2024**
- A4.33 Implementation dual vocational training Latvia “Motor vehicle mechanic/Car mechanic”: Curricula und Report **PP23 LVT 30.06.2024**
- A4.4 Evaluation Report **PP6 APS 15.09.2024**

Will PP1 HP receive this report on time?



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TOP 3 Results WP3



Result 3.4 Dual vocational training for people with special learning needs

X Missing Reports

- A6.2 Tests "Specialist for Building Insulation": Report **PP23 LVT**
30.06.2024
- A6.3 Evaluation Report **PP9 PC 31.07.2024**

- When will PP1 HP receive these reports?
- Are there any difficulties? Do you need help?





TOP 3 Results WP3



Result 3.5 Training programs for strong learners in initial vocational training

✓ Curricula done separate

- When will PP1 HP receive these reports?
- Are there any difficulties? Do you need help?

X Missing Reports

- A7.22 Test Technologies water saving: Report **PP4 CHSZ 30.04.2024** –
new 31.08.2024
- A7.25 Test Fundamentals of the circular economy: Report **PP10 LAK**
20.02.2024
- A7.27 Customer service fitter modules for initial training: Curricula &
Report **PP2 HWKD 31.07.2024**





TOP 3 Results WP3



3.6 Training programs for the training of trainers in SMEs

✓ **ready**

3.7 Two-year Training “Sustainable restaurant worker”

✓ **ready**

3.8 Five-year technician training „Ecologic Solutions in Logistics”

➤ A9.2 Evaluation Report: **PP6 UPS 15.09.2024**

Will PP1 HP receive this report on time?

3.9 Business Ideas Challenges Green Economy

✓ **ready**



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TOP 3 Results WP3 Discussion

- Are there any questions?
- Comments or further information?
- Do all partners agree with the deadlines of the reports and will honour them in any case?



TOP4 Results WP4 Second center level "Continuing vocational training"



TOP4 Results WP4



Result 4.1 Concepts & Instruments for Management & implementation qualifications

✓ PP1 HP **ready**

4.2 KAIN Method & Train the Trainer Program

✓ PP1 HP **ready**



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TOP4 Results WP4



4.3 Green Economy training programs

✓ Curricula done separate **ready**

X Missing Reports

- When will PP1 HP receive these reports?
- Are there any difficulties? Do you need help?

- A6.22 Training B Waste reduction and recycling management: Implementation report **PP10 LAK 28.02.2024**
- A6.24 Training D Water supply and saving: Implementation report **PP4 CHSZ new Implementation 30.09.2024 & Report 15.10.2024**
- A6.25 Training E Cradle to Cradle in SMEs: Implementation reports **PP2 HWKD 30.09.2024**





TOP4 Results WP4



Result 4.4 Training Energy Service Manager

✓ ready

Result 4.5 Training Enterprise and Entrepreneurship in Green Economy

✓ ready



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TOP4 Results WP4



4.6 Trainings Vocational Master & Trainings Technician

✓ Curricula done separate

X Missing Reports

➤ A11.2 Test Training Construction Technician: Implementation report

PP23 LVT 31.07.2024

➤ A12.2 Test Service Technician: Implementation report

PP14 WIFI 30.06.2024

➤ A12.3 Service Technician Evaluation report **PP15 HS02 30.09.2024**

- When will PP1 HP receive these reports?
- Are there any difficulties? Do you need help?

Has a test taken place? If no, only a very short report on why no test could take place and what use is planned after the end of the project.





TOP4 Results WP4



Result 4.7 Integration program for the unemployed

✓ ready

Result 4.8 "SME-fair digitalization" & Trainings teacher digital Skills

✓ ready



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Result 4.9 Trainings Energy Saving and Renewable Energies

X Missing Reports

- When will PP1 HP receive these reports?
- Are there any difficulties? Do you need help?

- A5.5 Energy Modular building owner training: Implementation Report
PP2 HWKD 31.07.2024
- A5.6 Course of rational media and energy consumption and their production and distribution: Implementation report **PP4 CHSZ new: Operation of machines and devices for electrical systems, curricula in Polish and implementation report in English 15.10.2024**
- A12.4 Existing courses (4 seminars): Curricula & Implementation report
PP2 HWKD 30.06.2024





4.10 Specific trainings in the Green Economy

X Missing Report

- A7.5 Further Training Electrician preparation for Technician: Curriculum & report **PP4 CHSZ 31.10.2024**

Will PP1 HP receive this report on time?

4.11 Regulations for new continuing education occupational profiles

✓ ready





TOP 4 Results WP4 Discussion

- Are there any questions?
- Comments or further information?
- Do all partners agree with the agreed deadlines and work and will honour them?



TOP5 Results WP5 Third center level "Higher education"



TOP5 Results WP5



Result 5.1 Dual Bachelor Degree Programs

✓ ready



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TOP5 Results WP5

- Will PP1 HP receive this reports on time?
- Are there any difficulties? Do you need help?

Result 5.2 Green Economy study modules

Reports due in September

- A8.11 Test study module A Management & Technologies of the Water and Wastewater industry Implementation reports **PP17 SFC 30.09.2024 & PP25 AGBAR 30.09.2024**
- A8.12 Evaluation test of study module A Evaluation report **PP9 PC 30.09.2024**
- A8.21 Test study module B “Waste Management & Technologies” Implementation Report **PP17 SFC & PP25 AGBAR 30.09.2024**
- A8.22 Evaluation test of study module B Evaluation report **PP09 PC 30.09.2024**
- A8.31 Test study module C “Management & technologies of the circular economy” Implementation Reports **PP17 SFC & PP25 AGBAR 30.09.2024**
- A8.32 Evaluation test of study module C Evaluation report **PP09 PC 30.09.2024**
- A8.41 Test study module D “Management of sustainable economic activity” Implementation Reports **PP6 APS & PP17 SFC & PP25 AGBAR 30.09.2024**
- A8.42 Evaluation test of study module D Evaluation report **PP9 PC 30.09.2024**
- A8.43 Training for Farmers and Students Curriculum und Implementation Report by **PP6 APS 30.09.2024**





Result 5.3 Innovation support and R&D projects for SMEs

X Missing Reports

- A9.2 Conducting manageable R&D projects for SMEs Implementation **Reports**
30.06.2024
- **PP6 APS** with PP4 CHSZ and PP5 ZSML
- **PP24 BHH**
- ~~PP25 AGBAR~~ No realisation of R&D projects
- A9.3 Evaluation Report **PP15 HS02 new date 15.09.2024**

▪ When will PP1 HP receive these reports?
▪ Are there any difficulties? Do you need help?

Result 5.4 Train the Trainer Program for university lecturers and SME consultants

✓ **ready**





Result 5.5 Dual Bachelor “Entrepreneurship & Innovation in Green Economy”

X Missing Reports

- A4.3 Evaluation Test “Entrepreneurship & Innovation in Green Economy”
Evaluation Concept **PP11 RSU 30.04.2024**

- When does PP1 HP receive the evaluation concept?
- Are there any difficulties? Do you need help?





TOP5 Results WP5



Result 5.6 Dual Bachelor program “Logistics - Green Supply Chains”

X Missing Reports & Reports due in September

- A5.1 Development dual Bachelor program “Logistics - Green Supply Chains Concept and Curriculum **PP6 APS 31.08.2024**
- A5.2 Test “Logistics - Green Supply Chains” Implementation Report **PP6 APS 30.09.2024**
- A5.3 Evaluation Test “Logistics - Green Supply Chains” Evaluation Report **PP6 APS 30.09.2024**

- Will PP1 HP receive this reports on time?
- Are there any difficulties? Do you need help?





TOP5 Results WP5

When will PP1 HP receive these reports?



Result 5.7 Dual Bachelor program “Sustainable Building System Technology”

X Missing Reports & Reports due in September

- A6.1 Development dual Bachelor program “Service technician” (working title) Curriculum und Concept **PP15 HS02 31.05.2024**
- A6.2 Test “Service technician” Implementation Report **PP14 WIFI 30.09.2024**
- A6.3 Evaluation Test “Service technician” Evaluation Report **PP15 HS02 30.09.2024**

Has a test taken place? If no, only a very short report on why no test could take place and what use is planned after the end of the project.

Result 5.8 Tutorial and dual Bachelor Program “Sustainable management Climate neutrality for companies”

✓ **ready**



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TOP 5 Results WP5 Discussion

- Are there any questions?
- Comments or further information?
- Do all partners agree with the agreed deadlines and work and will honour them?



TOP6 Results WP6 Quality Management



TOP6 Results WP6



Result 6.1 Quality plans

✓ **PP1 HP ready**

Result 6.2 Result report of all evaluations and assessments

✓ **PP1 HP ready**



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TOP 6 Results WP6 Discussion

- Are there any questions?
- Comments or further information?



TOP7 Results WP7 Dissemination and implementation advice



TOP7 Results WP7

Result 7.1 Manual

✓ **PP1 HP ready**

Result 7.2 Transfer, implementation consulting & further disseminations

- Dissemination Reports **all Partners 15.09.2024**
- Development of a concept and summary evaluation of the dissemination results of all partners **PP13 IAGF 15.10.2024**

- **Very important! Be sure to keep the appointment!**
- Complete the Excel template in full and specify all activities!

- Will PP1 HP receive this report on time?
- Are there any difficulties? Do you need help?





Result 7.2 Transfer, implementation consulting & further disseminations

➤ A13 Result videos of 5 - 10 minutes (maximum 15 minutes) on key results

- PP2 HWKD by **30.09.2024**
- PP17 SFC by **30.09.2024**
- PP18 DEGC by **30.09.2024**

- Will PP1 HP receive this videos on time?
- Are there any difficulties? Do you need help?





TOP 7 Results WP7 Discussion

- Are there any questions?
- Comments or further information?
- Do all partners agree with the agreed deadlines and work and will honour them?

A top-down view of a wooden table with coffee, pastries, and people's hands during a break. The table is set with several white coffee cups on saucers, some containing coffee and others with orange juice. There are also plates with croissants, muffins, and scones. Hands of various people are visible, some holding food or drinks. The text "Short break 10:30 – 11:00" is overlaid in the center.

Short break 10:30 – 11:00



TOP8 Results WP1 Management, Workshops & Conferences



TOP8 Results WP1



Result 1.1 First Interim Report

✓ ready, positive evaluation (88/100)

Result 1.2 Second Interim Report

✓ ready, positive evaluation (90/100)

Result 1.3 Third Interim Report

✓ ready, poorer rating (82/100) due to many missed deadlines and failure to produce results on time





TOP8 Results WP1



Result 1.4 Final report of the project with final accounts

- For the period 01.11.2020 – 31.10.2024
 - Partner reports to PP1 HP **30.11.2024**
 - Final Report Lead Partner **31.12.2024**

- **Sending complete documents and meeting deadlines extremely important!**
- **We must achieve a final score of at least 90 points!!!**





TOP 9 Final Report and Budgets



TOP 9 Final Report



1. Partner reports by **30.11.2024** for the entire period **01.11.2020 to 31.10.2024**

a) For the fourth project year from 1 November 2023 to 31 October 2024

b) However, for the first three project years

- already completed, e.g. amended timesheets.
- additional, previously unbilled costs can be billed, e.g. additional timesheets, additional subcontracts, etc.





TOP 9 Final Report



For the first three project years, PP1 HP will send to each partner a list by **31 October 2024** showing which documents already submitted are incorrect, what is missing, etc.

2. No activity reports are required from the partners, but only **keyword lists of special highlights** for the entire duration of the project, e.g. regional cooperation, international cooperation, special successes, etc.





TOP 9 Final Report



3. The following documents must be submitted by **30 November 2024** for the cost statements:

➤ For the settlement of **personal costs** for every person

Separate for every year
Timesheets: A filled in
(Table 1 - Time Sheet - and
Table 2 – Tasks) form with
two signatures

Proof of the costs actually
incurred, e.g. extract from
the wage register with gross
salary and employer's
social security contributions
etc.

In the case of affiliated
organisations, a **brief
statement** (note) of the
organisational and/or
financial links.

For the corresponding
person a **copy of the CV**.

Employment contract or
freelance contract for each
person employed in the
project.





TOP 9 Final Report

3. The following documents must be submitted by **30 November 2024** for the cost statements

➤ For the settlement of **travel costs** for every trip

A travel expense statement showing:

- The reason
- Destination
- Duration of the trip
- ...

Copies of all cost receipts:

- Ticket
- Flight costs
- Boarding pass
- Taxi receipts
- Hotel bills
- ...



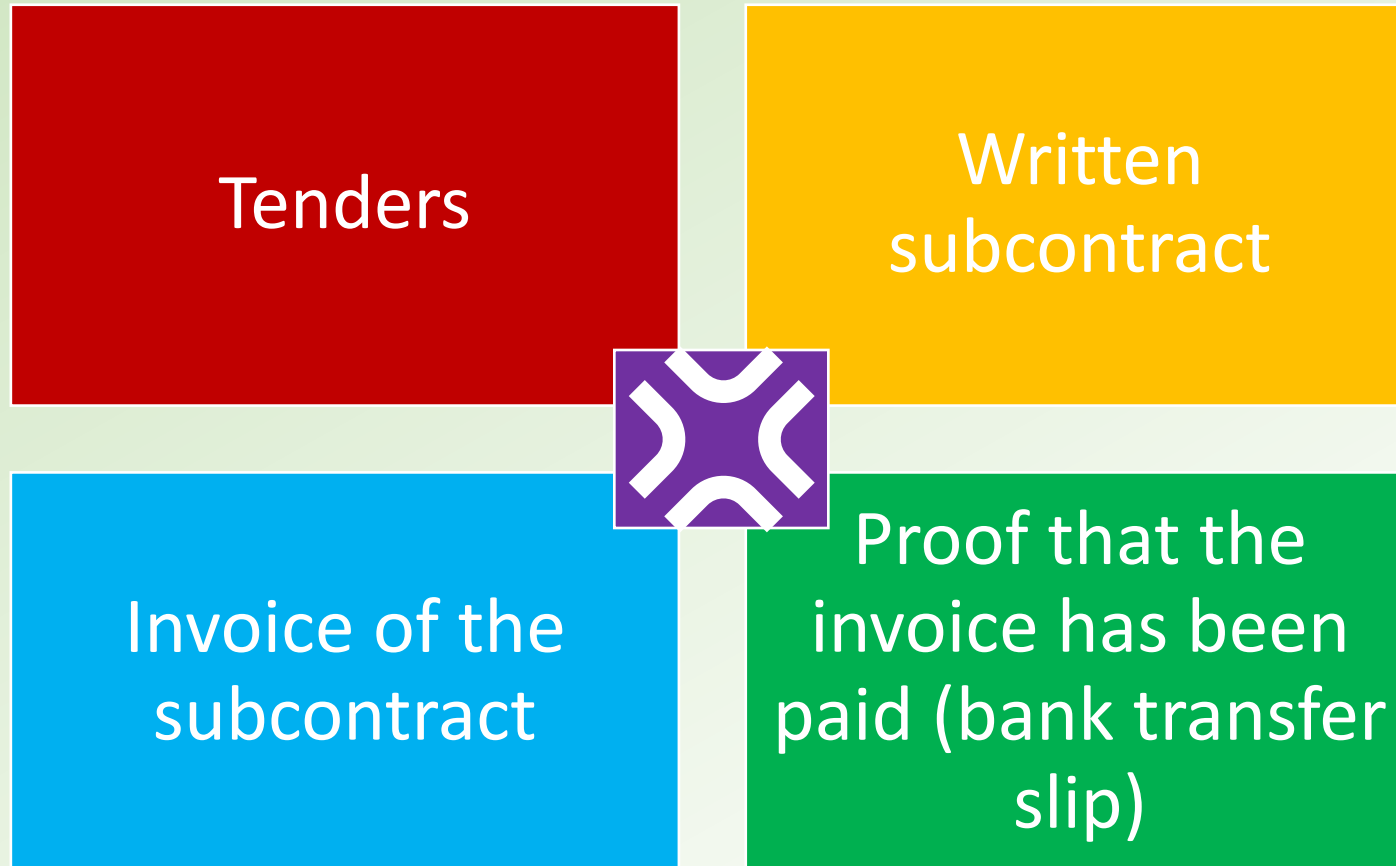


TOP 9 Final Report



3. The following documents must be submitted by **30 November 2024** for the cost statements

➤ For the settlement of **subcontract costs**



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TOP 9 Final Report



3. The following documents must be submitted by **30 November 2024** for the cost statements

➤ For the settlement of **other costs**

1 Note with a brief description and justification

2 Invoices

3 Proof that the invoice has been paid (bank transfer slip)

For the indirect costs bills and receipts are not required. The amount of indirect costs is automatically calculated by adding 7% to the direct costs (= sum of personnel, travel, subcontracting and other costs).





TOP 9 Final Report



3. The following documents must be submitted by **30 November 2024** for the cost statements

➤ VAT regulations

Since this project is not a service contract of the EU to provide a particular service, but a co-financing subsidy from public funds, the paid co-financing from the EU funds is not subject to VAT.

Paid VAT for subcontracting and other costs will be invoiced. However, no input tax can be deducted for the VAT paid.

➤ Exchange rate

If costs are not paid in EURO, the exchange rate of the EU at the respective time of payment of an invoice is applicable. The exchange rate and the amount in EURO must be handwritten on the invoice.





TOP 9 Final Report

- Are there any questions about the reports and accounting documents to be submitted for the final report?
- Does any partner need special help?
- Will each partner reliably meet the latest submission deadline of **30 November 2024**?



TOP 9 Budgets



- The partner budgets, the budget approved by the EU after the budget change in August 2023, are binding.
- In April 2024, the lead partner organised bilateral meetings with the partners before and after the project workshop in Hamburg. The costs that each partner wishes to charge for the four years of the project were agreed with each partner.





TOP 9 Budgets







	PP14	PP15	PP16	PP17	PP18	PP19	PP20	PP21	PP22	PP23	PP24	PP25
Budget Line	WIFI	HS02	T2I	SFC	DEGC	SRAA	IPM	ES	VISC	LVT	BHH	AGBAR
Personell	349.658	193.665	232.430	152.802	78.087	3.822	142.384	192.526	81.235	75.450	127.268	53.175
Travel Costs	9.594	8.998	8.909	5.909	13.250	1.281	7.881	6.000	9.950	10.717	13.519	2.500
Other Costs	0	0	0	6.531	6.534		1.000	2.000	0	3.000	6.727	1.500
Subcontract	5.000	0	15.556	40.000	0		0	0	0	19.206	0	0
Indirect Costs	25.498	14.186	17.983	14.367	6.851	357	10.589	14.037	6.383	7.586	10.326	4.002
Costs total	389.750	216.849	274.878	219.609	104.722	5.460	161.854	214.563	97.568	115.959	157.840	61.177
Approved budget	415.247	231.036	292.860	233.976	111.573	5.460	172.442	228.600	103.951	123.545	168.166	65.180
Invoiced costs 1st to 3rd project year	183.240	92.068	193.965	104.217	74.741	5.460	87.599	49.195	71.366	44.580	58.330	11.789
						Settled						



TOP 9 Budgets

1. Please check the total costs invoiced to date. If there are any discrepancies with your internal accounting, please report these to the lead partner immediately.
2. We are concerned that €200,000 to €300,000 of the total budget will not be utilised.
Therefore, account for as many costs as possible!

	Personnel costs → opportunities to account for additional personnel costs.
	Subcontracts → a <u>small amount</u> of additional subcontract costs can be charged.
	Travel costs → the budget line is largely exhausted, additional travel costs cannot be accounted for.
	Other costs → the budget line is exhausted, additional other costs cannot be accounted for.

3. **PP1 HP and PP14 WIFI:** Please complete and submit the financial audit by 15.12.2024 at the latest.





TOP 9 Budgets



Pre-Payments

- PP2 HWKD no further pre-payment (- 25.308 €)
- **PP4 CHSZ further pre-payment possible if more costs are charged (+ 63.500 €)**
- PP5 ZSLM no further pre-payment (- 27,098 €)
- PP6 APS no further pre-payment (- 947 €)
- PP7 VESK no further pre-payment (+ 752 €)
- PP8 PCICC no further pre-payment (+ 976 €)
- PP9 PC no further pre-payment (+ 0,22 €)
- PP10 LAK PC no further pre-payment (+ 0,04 €)
- PP11 RSU no further pre-payment (+ 0,03 €)
- PP13 IAGF no further pre-payment (-0,16 €)
- PP14 WIFI no further pre-payment (+449 €)





TOP 9 Final Report and Budgets



Pre-Payment

- PP15 HS02 no further pre-payment (- 0,08 €)
- PP16 T2I no further pre-payment (+ 0,32 €)
- PP17 SFC no further pre-payment (+ 0,28 €)
- PP18 DEGC no further pre-payment (- 0,02 €)
- **PP20 IPM further pre-payment 5.130 € possible**
- **PP21 ES further pre-payment 6.538 € possible**
- **PP22 VISC no pre-payment till today. Pre-payment 61.761 € possible**
- **PP23 LVT further pre-payment 17.016 € requested**
- PP24 BHH no further pre-payment (+ 0,32 €)
- **PP25 AGBAR further pre-payment possible if more costs are charged (+ 34.524 €)**

Questions about pre-payments?





TOP 9 Budgets

- Are there any questions about the budgets and the costs?
- Does any partner need special help?
- Will each partner reliably meet the latest submission deadline of **30 November 2024**?



TOP10 Final Conference



TOP10 Final Conference



Programme of the conference

08:30 – 09:00 Welcome coffee and international exchange of experiences

09:00 – 09:45 Greetings

Welcome speech by Mr Max Hogeforster, Dr., Chairman of the Hanse-Parlament

Ms Ilze Saleniece, Acting State Secretary, Director of the Department of Policy Initiatives and Development, Ministry of Education and Science of the Republic of Latvia

Mr Dins Šmits, Prof. Dr., Vice Rector, Riga Stradins University

Ms Karina Palkova, Assoc. Prof. Dr. iur., Dean Faculty of Social Sciences, Riga Stradins University

Ms Diāna Karaša, President of the Latvian Chamber of Crafts

Mr Agris Ruperts, Director of Liepājas Valsts tehnikums



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TOP10 Final Conference



09:45 – 10:30 Three-level Centres of Vocational Excellence
Overview eight Centres of Vocational Excellence in the Green Economy, <i>Anna Maria Czarny, Project Manager, Hanse-Parlament, Germany</i>
Development, work, and experiences of the Lithuanian Centre of Vocational Excellence, <i>Dr. Saulius Zybartas, Director, Business and Hospitality Training Centre VESK, Lithuania</i>
Experiences and successes of transnational cooperation, <i>Maëla Barçon, Project Manager, Hanse-Parlament, Germany</i>
Discussion
10:30 – 11:00 Coffee break and international exchange of experiences
11:00 – 12:00 Support and qualification measures for initial vocational training
Overview activities and results, <i>Maëla Barçon, Project Manager, Hanse-Parlament, Germany</i>
"Ecologic Solutions in Logistics" technician training, <i>Barbara Zakrzewska, Director, Tadeusz Tanski Mechanical and Logistics School Complex, Poland</i>
Educational counselling and training for teachers and trainers in SMEs, <i>Anna Cabedo, Departament d'Educació de la Generalitat de Catalunya & David Millet, Institut Pere Martell, Spain</i>
Discussion
12:00 -13:00 Business lunch and international exchange of experiences





TOP10 Final Conference



13:00 – 13:45 Support and qualification measures for further vocational training

Overview activities and results, *Christian Wildt, Project Director, Hanse-Parlament, Germany*

Service Technician, *Nikolaus Schrumpf, Project Manager, Wirtschafts-Förderungsinstitut der Wirtschaftskammer Steiermark, Austria*

Discussion

13:45 – 14:45 Support and qualification measures for higher education and promoting innovation

Panel discussion Dual Bachelor programs

Dr. Max HogeForster, Chairman of the Hanse-Parlament, Germany

Marek Łukasik, Vice-Rector, Uniwersytet Pomorski w Słupsku, Poland

Dr. Jurgita Lieponienė, Deputy Director, Panevėžio kolegija, Lithuania

Prof. Dr. oec. Tatjana Muravsk, Riga Stradins University, Latvia

Prof. Dr. Joachim von Kiedrowski, Vice-Rector Berufliche Hochschule Hamburg, Germany

Research and development work for SMEs, *Dr. Filippo Corsini, Researcher Scuola Superiore Sant'Anna University Sant'Anna of Pisa, Italy*

Discussion

14:45 – 15:30 Political strategies for shaping the future

Panel discussion Political strategies

Dr. Max HogeForster, Chairman Hanse-Parlament, Germany

DI Heidrun Bichler-Bigfel, Director of the Institut für angewandte Gewerbeforschung der Wirtschaftskammer Österreich, Austria

Discussion

15:30 End of the conference



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TOP10 Final Conference



- The active participation of individual partners has been agreed. As this is a very comprehensive program, **please make sure you adhere to the agreed timetable.**
- Please take an active part in the discussions. Please ask questions, report briefly on your own experiences or make additions.
- Videos of the conference will be produced.





TOP11 2024 CoVE Forum in Lyon



TOP10 COVE Forum in Lyon



Please check if your name is in the list of confirmed participants sent by the forum organisers.

Partner	Name of the participants
PP1 HP - Hanse-Parlament	Maëla Barçon
PP5 ZSML - Tadeusz Tanski Mechanical and Logistics School Complex	Mateusz Weiland & Barbara Zakrzewska
PP6 UPS - Uniwersytet Pomorski w Słupsku	Marek Łukasik & Zbigniew Osadowki
PP8 PCICC - Panevezys Chamber of Commerce Industry and Crafts	Ginta Ceseviciene
PP11 RSU - Rīgas Stradiņa universitāte	Krista Jansone
PP14 WIFI - Wirtschafts-Förderungsinstitut der Wirtschaftskammer Steiermark	Nikolaus Schrumpf
PP15 HS02 - Campus 02 Fachhochschule der Wirtschaft	Thomas Thiebet & Florian Macher-Stangl
PP18 DEGC - Departament d'educacio-generalitat de Catalunya	Anna Cadebo
PP23 LVT - Liepājas Valsts tehnikums	Ieva Šmite & Kate Jēkabsone
PP24 BHH - Berufliche Hochschule Hamburg	Christopher Höhn & Uwe Schaumann



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TOP10 COVE Forum in Lyon



Monday, 09.09.2024

Informal dinner at Café
comptoir Abel at 19:30

25 Rue Guynemer, 69002 Lyon, France

→ If you have not registered yet and wish to take part in the dinner, please inform the lead partner.



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TOP10 COVE Forum in Lyon



Day 1: Tuesday 10 September

Tuesday 10 September: Day 1

FORUM ON VOCATIONAL EXCELLENCE
RESHAPE THE FUTURE OF SKILLS WITH COVE
WWW.COPECOVES.EU/FORUM-2024

10-12 SEP '24
LYON FRANCE

GOUVERNEMENT
Liberal
Gouvernement
Famille

CAMPUS DES MÉTIERS ET DES QUALIFICATIONS
worldskills

COPECOVES
LUVES

European Commission

Programme

Morning: Preparation and assemblage of the Villages in the Eurexpo

Facilitator: Rogier Elshout

14:00 - 14:30 – Opening of the European Forum - Amphitheatre - Plenary format

On-stage performance by the french artist Fafapunk
Opening by high-level authorities:

14:30 - 15:30 – Roundtable: For a European definition of excellence in vocational training

15:30 - 16:15 – Roundtable: Discussion on added value and future of the CoVEs

16:15 – 17:00 – Break

17:00 – 17:10 – High level guest Speaker

17:10 - 17:55 – Roundtable: Internationalisation with CoVEs (Europe on the move)

17:55 – Concluding remarks

On-stage performance by the french artist Fafapunk

19:00 -21:00 – Fan zone - WorldSkills opening Ceremony



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TOP10 COVE Forum in Lyon



Programme

Day 2: Wednesday 11 September

Wednesday 11 September: Day 2

FORUM ON VOCATIONAL EXCELLENCE
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WWW.COPECOVES.EU/FORUM-2024

10-12 SEP '24
LYON FRANCE

GOUVERNEMENT
Liberté
Égalité
Fraternité

CAMPUS DES MÉTIERS ET DES QUALIFICATIONS
worldskills

COPECOVES
LUVES

European Commission

11:00 - 18:00 – European Vocational Villages

In each village, demonstrations by a student/apprentice, a teacher and a professional member of the French Campus des Métiers et des Qualifications and of the CoVEs (registration required)

6 Sectoral Vocational Villages

- Industry 4.0 and transportation of the future
- Healthy, sustainable food and tourism
- Digital sovereignty
- Energy transition and sustainable cities
- Health, sport and social inclusion
- Cultural and creative industries

11:00 – 16:00 – Cooperation sessions within each village (registration required)

- 11h15-12h45 – Industry 4.0 and transportation of the Future
- 11h15-12h45 – Energy Transition and sustainable cities
- 11h15 -13h00 – Digital Sovereignty Village :
 1. How to establish European recognition (and equivalence) of acquired skills and take them into account for lifelong learning
 2. Logistics and AI: what applications and skill requirements?
- 14h00-15h00 - Data management to steer and support the transformation of a business model and take ownership of a new trajectory
- 15h00 16h00 - Cross-exchanges on the expectations and needs of tourism professionals in Europe with regard to the challenges of ecological and societal transition

13:00 - 14:00 – Lunch and Networking



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TOP10 COVE Forum in Lyon



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14:00 - 18:00 – Transversal Workshops (registration required)

AR/VR Adaptation for CoVEs: Immersive Training with Digital Twins (Wednesday, 11 September 14:00-15h00)

Centers of Vocational Excellence: engines for mobility (Wednesday 11 September 14:00-15h30)

Thematic workshop: ETF ENE Entrepreneurial Centres of Vocational Excellence: a boost for economies and societies (Hackathon) (Wednesday, 11 September 14:00-15h30)

Inclusion in technical VET: how to attract more girls (Wednesday, 11 September 14:00-15h30)

Project management: tips, tricks and lessons learned (Wednesday, 11 September 14:00-15h30)

Micro-credential / Defining learning outcomes across EQF levels: an industry-led approach (Wednesday, 11 September 15h45-17h00)

National CoVEs, Sustainability and visibility of CoVEs : how to create synergies between CoVEs (Wednesday, 11 September 15:45-17h00)

The CoP CoVEs, a grass roots initiative (Wednesday, 11 September 15:45-17h00)

GIVE Academy: inclusive excellence and competitiveness (Wednesday, 11 September 15:45-17h00)

Applied Research in VET (Wednesday, 11 September 15:45-17h00)

How to involve companies in CoVE projects, regardless of their size and sector (Wednesday, 11 September 16h00-17h00)

SLA : ETF Support services to build vocational excellence (Wednesday, 11 September 16h00-17h00)

Recruiting students and staff: it all starts with motivation (Thursday, 12 September 9h30-10h30)

Educational innovation: experience design thinking (Thursday, 12 September 10h45-12h00)

Why it is difficult to play for adults? CoVE & business matchmaking, creativity and playfulness (Thursday, 12 September 10h45-12h00)

ALLVIEW Final Conference (Thursday, 12 September 09h00-12h30)

19:30 – Dinner (registration required)



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TOP10 COVE Forum in Lyon



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Day 2: Wednesday 11 September

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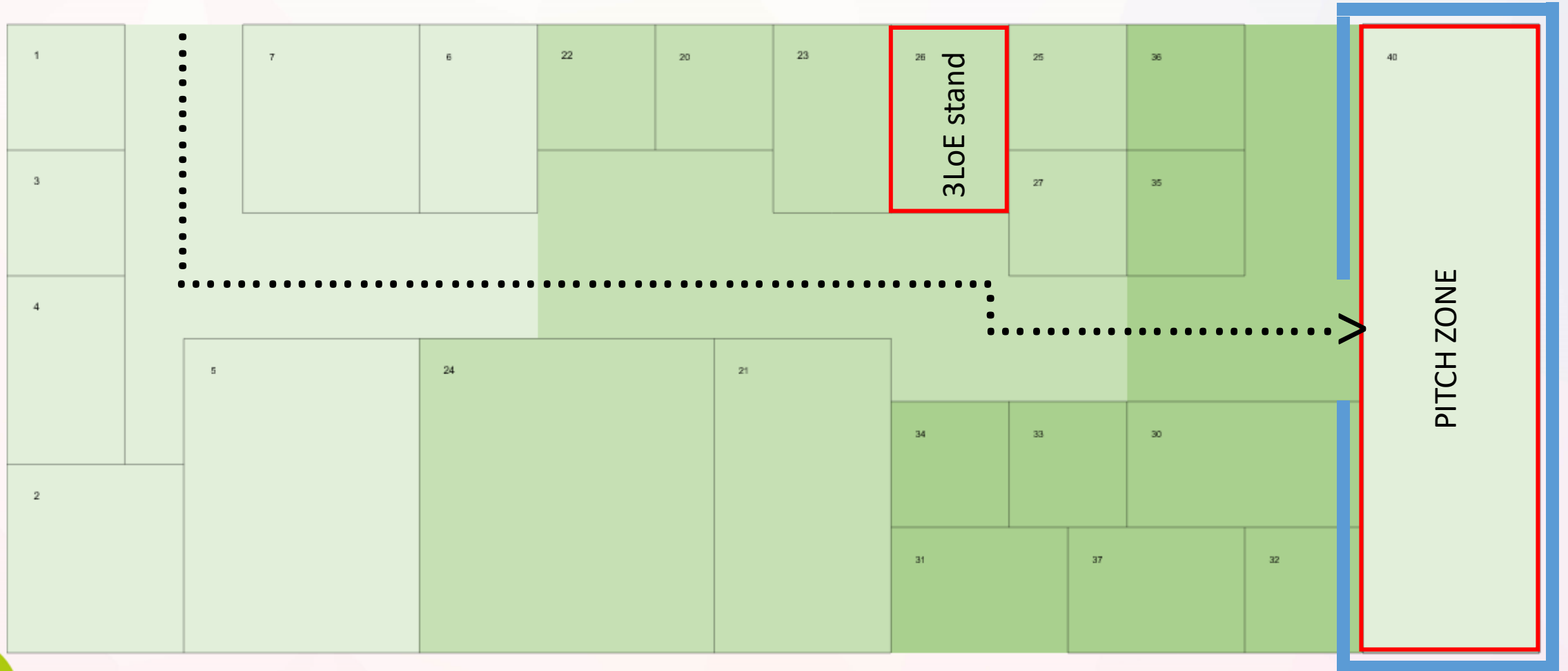


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Village Transition énergétique et villes durables 11:00-18:00

Couleur Moquette

We will have: 2 tables 140x70, 2 chairs, 3 power sockets.





TOP10 COVE Forum in Lyon



Activities at the 3LoE stand

Visitors can carry out a self-assessment (available in English and French) of their personal skills and aptitudes on a PC

1. Self assessment-tool on personal skills and aptitudes available on the 3LoE website

Forum on Vocational Excellence 10 – 12. 09. 2024 in Lyon

The [2024 Forum on Vocational Excellence](#) will take place from 10 to 12 September 2024 in Lyon.

Try Our 3LoE – Self Assessment Tool (EN) ▾



Try Our 3LoE – Self Assessment Tool (FR) ▾



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TOP10 COVE Forum in Lyon



Activities at the 3LoE stand

2. Reaction game – PP15 HS02



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TOP10 COVE Forum in Lyon



Activities at the 3LoE stand

3. Board game developed by Marek



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TOP10 COVE Forum in Lyon



Communication material

- 3LoE roll-up
- 3LoE cube
- 3LoE books
- 3LoE Pens to give to the visitors



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TOP10 COVE Forum in Lyon



Organisation of the 3LoE stand

Time	Name of the partners at the stand (min. 2)
11:00-12:30	Marek, Kate
12:30-14:00	Kate, Krista
14:00-15:30	Marek
15:30-17:00	Marek
17:00-18:00	Ginta

Please make sure to register!



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TOP10 COVE Forum in Lyon



Day 3; Thursday 12 September

Thursday 12 September: Day 3

FORUM ON VOCATIONAL EXCELLENCE
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10-12 SEP '24

LYON FRANCE

GOUVERNEMENT
Liberal
Général
Français

CAMPUS DES MÉTIERS ET DES QUALIFICATIONS

worldskills

COPE LUVES

European Commission

Programme

DAY 3 - SEPTEMBER 12, 2024 - EUREXPO

9:30 - 12:30

- Visit to the WorldSkills Competition
- Transversal workshops (registration required)
- Final conference of the ALLVIEW project (registration required)

12:30 - 14:00 – Closing and announcement of next year's Forum

14:00 - 17:00 – Visit to the French Campus (Optional) (Registration required)



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TOP10 COVE Forum in Lyon



Pitch – presentation of the 3LoE project

PP1 HP was asked to present the 3LOE project in a 15-minute pitch. HP will give two short presentations (see [Google Drive folder](#)) :

- Overview eight Centres of Vocational Excellence
- Results eight Centres of Vocational Excellence

Please support us in this pitch through active participation, additions, etc.



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TOP 10 2024 CoVE Forum in Lyon

- Are there any questions about the Final Conference and CoVE Forum in Lyon?
- Does any partner need special help?

If needed, you can call me or write me per Whatsapp on **+33781607947**.



TOP12 Consultations and exchange of experience



Experiences, comments, suggestions for improvement regarding cooperation within the individual COVEs

- What was good? What was less good?
- What did I particularly like? What did I benefit from and learn?
- Suggestions for improvement: What should be considered and done better in the future?





TOP 12 Consultations and exchange of experience



Short 3 min. update from each CoVE about difficulties, success stories etc.





TOP13 Miscellaneous



TOP 13 Miscellaneous



Clarification of questions, further topics.....

Have you signed the **list of participants**? Please be sure to do so! 

Please complete the **online evaluation form**:



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Continuation of the day's programme



Wednesday, 04 September 2024		
Time	Event	Venue
13:00 – 14:00	Lunch	University of Latvia , Raiņa bulvāris 19 Rīga
14:00 – 15:00	General Assembly Hanse-Parlament	University of Latvia , Raiņa bulvāris 19 Rīga Room: The Great Hall
15:00 – 17:30	Conference with General Assembly (3) on integration of Ukrainians into the labour markets - Prosper BSR	University of Latvia , Raiņa bulvāris 19 Rīga Room: The Great Hall
17:30 – 19:00	Free time	
19:00 – 22:00	Dinner in the center of Riga	Restaurant Guten-bergs terase , Doma Laukums 1 Rīga

Thank you and bon appétit 😊



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