



Three-level Centers of Professional Excellence: Qualification, Entrepreneurship and Innovation in the Green Economy

Project Workshop
Vienna, 18.05.2022



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Agenda



1. Welcome
2. Update and feedback on Interim Report A (period: 01.11.20-31.10.21)
3. Dissemination
4. Organisational issues
5. WP2 “Development and permanent operation of regional CoVEs”
6. WP3 First center level "Vocational training“
7. WP4 Second center level "Continuing vocational training“
8. WP5 Third center level "Higher education“
9. AOB





TOP1 Welcome



- Project Workshop for the clarification of organizational and financial issues related to the project implementation, administration, etc.
- Activities that were due up to this date will be discussed
- Activities to be done in the near future will be discussed
- Next steps and dates will be discussed

→ Feel free to ask all your questions in the plenum or in the chat. Your questions and comments might be also important for other partners.



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TOP2 Update and feedback on Interim Report A



Reporting period: 01.11.20-31.10.21

- Submitted on 31.01.2022 (original deadline 31.12.2021) due to reporting delay of several partners
- Feedback received
- Second pre-payment of up to 20% can be requested (please send an informal e-mail to me requesting the second pre-payment and provide your up-to-date bank account details)
- Already paid out to:



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TOP2 Reporting dates



- For the period from 01.11.2020 to 31.10.2021 **interim report A** till 30.11.2021
- For the period from 01.11.2021 to 31.10.2022 **interim report B** till 30.11.2022
- For the period from 01.11.2022 to 31.10.2023 **interim report C** till 30.11.2023
- For the period from 01.11.2023 to 31.10.2024 **interim report D** till 30.11.2024
- For the period from 01.11.2020 to 31.10.2024 **final report** till **15.12.2024**





TOP2 Interim Report B



How to improve the next reporting (next reporting period: 01.11.21-31.10.22):

- Keeping the reporting deadline and sending all documents at once (**30.11.22**)
- Staying within the estimated budget (budget shift possible after second report)
- Submitting an excel document with a summary of all different costs (staff, travel costs, subcontracting, other costs). **Template ready [GDRIVE LINK](#)**
- Going through a **checklist** before submitting the reporting documents:

1. CVs
 2. Contracts (covering the reported period!)
 3. Timesheets
 - a) Signed by employee & employer
 - b) Date, project name, institution
 - c) Filled out tasks on page 2
 - d) Category (manager, researcher/teacher, technician, administration)
 - e) Reporting within the reporting period (e.g. 01.11.20 – 31.10.21)
 4. Calculation of salary
 5. Travel costs (travel expenses form)
 - a) Subsistence costs
 - b) Comments about staying longer
 6. Subcontracts
 - a) Several supporting documents needed such as: Tender and written order with type/duration of work, price enquiries, invoice, proof of payment
 7. Proof of all payments
- Keyword-like translation into English of all supporting documents





Questions regarding the reporting?



TOP 3 Dissemination



- Feedback from report
- New dissemination plan dates
- Publication about 3LOE project on all partner websites
- Publication about 3LOE project on social media
Hashtags: [#3LOEeu](#) [#CoVEs](#) [#centresofexcellence](#) [#VET](#) [#EUVocationalExcellence](#) [#ErasmusPlus](#) [#SMEs](#) [#GreenEconomy](#) [#Education](#) [#entrepreneurship](#) [#innovation](#) [#EUVocationalSkills](#)
- Publication of 2-3 newsletters annually by all partners
- Presentation of 3LOE project on third-party events
- Press conferences by PP2 HWD, PP5 ZSML, PP7 PMCZ, PP14 WIFI, PP20 IPM, PP21 ES, PP23 LVT
- Publications in professional journals, member magazines, etc.





Questions regarding TOP 3
Dissemination?



TOP 4 Organisational issues



Events in Vienna on May 17-20th 2022 (invitations will be send out this week)

Tuesday, May 17th 2022

Arrival of all partners and project dinner

Wednesday, May 18th 2022 at Austrian Economic Chamber

3LOE Workshop and Hanse Parlament assembly with conference dinner

Thursday, May 19th 2022 at Ambassador Hotel

Testing of the train-the-trainer 09:00-18:00 and dinner

Friday, May 20th 2022 at Ambassador Hotel

Testing of the train-the-trainer 09:00-14:00 including lunch

Accommodation

- Hotel Ambassador 180 € without breakfast
- Hotel Kaiserhof (15 minutes walking distance from Ambassador Hotel) 116 € with breakfast





TOP 4 Next steps and dates



- Please respect the deadlines
- Everything is doable with communication

Safe the date:

19.-21.10.2022 in Rome (arrival on October 18th)

Suggestion:

Informal meeting every last Wednesday of the month until summer 10:00-11:30 o'clock with different topics:

- 30.03.2022 Digital skills and dissemination
- 27.04.2022 Dual higher education
- 25.05.2022 Training for SMEs
- 29.06.2022 Chambers meeting



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Questions regarding TOP 4
Organisational issues?





TOP5 WP2 CoVE development and operation



WP2 A4 Training program for personnel and center management



→ PP13 IAGF

- Testing Online 12.-14.01.2022 **done**
- Implementation report **missing**
→ **New deadline: 30.06.2022** 
- Evaluation report by PP1 HP **done** (data set: 26)
→ Transferred to PP13 IAGF on 10.02.2022
- Finalised curriculum **missing**
→ **New deadline: 30.09.2022** 





WP2 A7 Cooperation Tool



- Forum on project website for:
 - entering questions for other partners to answer
 - the exchange of experiences of all 3 LOE partners
 - posting best practices, successful tools, etc





WP2 A13 Evaluation of the 7 centers



- Online questionnaires through SurveyMonkey in November 2021 and November 2023
- Additional personal interviews in 2022 by PP1 HP (we will be in touch with you) with:
 - the coordinator of every center
 - all other center partners
 - participating companies
 - with local authorities





WP2 A2 Development of centers of excellence



Short update by Spanish & Italian CoVE on University inclusion



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Questions regarding WP2?



TOP4 WP3 First center level “Vocational training”



WP3 A1 Assessment tool - Testing



Short update by:

- PP4 CHSZ
- PP11 RSU
- PP15 HS02

- PP2 HWKD testing done, implementation report missing
- PP7 PMCZ testing done, implementation report received
- PP10 LAK testing done, implementation report received
- PP14 WIFI testing done, implementation report received
- PP16 T2I testing done, implementation report received
- PP17 SFC & PP21 ES testing done, implementation report received
- PP20 IPM & PP18 DEGC testing done, implementation report received





WP3 A1 Assessment tool - Evaluation



→PP3 BAHH

- Evaluation report on PP2, PP7, PP10, PP14, PP16, PP17, PP20, PP21 implementations
→ **New deadline: 30.09.2022**
- **Finalised tool curriculum: 30.09.2022**

Agreed?

Survey Data:

Total: 54 participants, 7 consultants

- PP2 HWKD: 0 participants, 0 consultants
- PP7 PMCZ: 15 participants, 2 consultants
- PP10 LAK: 13 participants, 2 consultants; (PP23 LVT 1 participant, 1 consultant)
- PP14 WIFI: 7 participants, 0 consultants
- PP16 T2I: 1 participant, 1 consultant
- PP17 SFC & PP21 ES: 0 participants, 0 consultants
- PP20 IPM & 18 DEGC: 14 participants, 1 consultants



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WP3 A2 Assessment tool Train-the-Trainer



→ PP3 BAHH

- Testing in Hamburg 02.-03.09.2021 **done**
- Implementation report **missing**
→ **New deadline: 30.06.2022**
- Evaluation report **missing** (data set: 38)
→ Transferred to PP3 BAHH on 20.09.2021
→ **New deadline: 30.06.2022**
- Finalised curriculum **missing**
→ **New deadline: 30.09.2022**

Agreed?



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WP3 A3 Train-the-Trainer Dual vocational training



→ PP5 ZSML

- Testing in Vienna 19.-20.05.2022
- Implementation report
→ 30.06.2022
- Evaluation report by PP1 HP
→ 30.06.2022
- Finalised curriculum (based on implementation and evaluation report)
→ 30.09.2022

Agreed?



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WP3 A4 Dual vocational trainings



Short update by:

- PP4 CHSZ – start planned for September 2022?
- PP23 LVT – start planned for September 2022?

- PP7 PMCZ started in September 2021 with 15 students
- PP20 IPM started in September 2021

- PP6 APS (Evaluation) – Surveys by PP7 PMCZ and PP20 IPM received?





WP3 A5 Training for trainers in SMEs - Testing



Short update by:

- PP4 CHSZ
- PP10 LAK – testing March-May 2022? (5 participant surveys, 2 trainer survey)
- PP14 WIFI – testing in 2022 with own evaluation?
- PP17 SFC

- PP2 HWKD testing done, implementation report received (12 participant surveys, 0 trainer survey)
- PP8 PCCIC testing done, implementation report received (18 participant surveys, 1 trainer survey)
- PP20 IPM & PP18 DEGC testing done, implementation report received (12 participant surveys, 0 trainer survey)
- Survey data all: 47 participants, 5 trainers

- Evaluation by PP1 HP – deadline depending on testing of partners





WP3 A6 Specialist for Building Insulation



Short update by:

- PP23 LVT – start planned for September 2022?

- PP9 PC (Evaluation)



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WP3 A7 Additional qualification trainings



Short update by:

- PP2 HWKD
- PP4 CHSZ
- PP5 ZSML
- PP8 PCCIC & PP9 PC
- PP10 LAK
- PP16 T2I
- PP20 IPM & PP18 DEGC
- PP21 ES

- PP9 PC (Evaluation)





TOP4 WP3 A9 Ecologic Solutions in Logistics



Short update by:

- PP5 ZSML

- PP6 APS (Evaluation)



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TOP4 WP3 A3 Train-the-trainer dual VET



Short update by:

- PP5 ZSML



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Questions regarding WP3 First center level "Vocational training"?



TOP 5 WP4 Second center level "Continuing vocational training"



A4 Digital skills trainings



Short update by:

- PP14 WIFI
- PP6 APS

- PP11 RSU (Evaluation)



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WP4 A5 Energy trainings



Short update by:

- PP2 HWKD
- PP8 PCCIC & PP9 PC
- PP10 LAK
- PP16 T2I
- PP18 DEGC
- PP20 IPM & PP19 SRAA



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WP4 A6 Additional qualifications further training



- Short update by:
 - PP2 HWKD
 - PP8 PCCIC & PP9 PC
 - PP10 LAK
 - PP16 T2I
 - PP18 DEGC
 - PP20 IPM & PP19 SRAA
- PP11 RSU (evaluation)





Questions regarding WP4 Second center level "Continuing vocational training"?



TOP 6 WP5 Third center level "Higher education"



WP5 A2 Dual Bachelor program testing



- Short update by:
- PP9 PC & PP8 PCCIC



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WP5 A3 “Business Administration & Sustainable Management of SMEs”



- Short update by:
- PP3 BAHH



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Questions regarding WP5 Third center level "Higher education"?



Any other questions or comments?